

Minutes of Regular School Board Meeting

The Board of Trustees Ashland School District

A Regular School Board Meeting of the Board of Trustees of Ashland School District was held Monday, March 11, 2013, beginning at 7:00 PM in the Ashland Council Chambers, 1175 East Main Street, Ashland OR 97520.

Carol Davis) Chair

Keith Massie)
Eva Skuratowicz) Board Members
Jim Westrick)
John Williams)

Juli Di Chiro, Superintendent
Greg Lecuyer, Fiscal Services Director
Eileen Hushbeck, Human Resources Director
Michelle Zundel, Ashland High School Principal
Robert Bingham, Ashland High School English Teacher
Nathan Ostovar, Ashland High School Student Representative
Megan Ganim, Ashland High School Student Representative
Angelique Brownlie, AHAA and Ashland High School Student Representative

I. Call to Order

The meeting was called to order at 7:00 pm by Board Chair, Carol Davis.

II. Pledge of Allegiance

III. Roll Check

All members were present for a full Board.

IV. Welcome Visitors and Acknowledgments

A. Vision and Mission Statement

Director Skuratowicz read the Vision and Mission Statement.

B. AHAA Highlight

Ashland High School Student, Angelique Brownlie, provided a slideshow presentation of Ashland High School student art projects to illustrate the point that “Art Makes A Difference”.

V. Consent Agenda

It was recommended that the Board approve the consent agenda as presented.

Director Skuratowicz moved that the Board approve the consent agenda as

amended. Director Williams seconded the motion. The motion passed (5-0).

A. Approval of Minutes

Regular Session Minutes of February 11, 2013
Special/Executive Session Minutes of February 13, 2013
Special/Executive Session Minutes of February 16, 2013
Special/Executive Session Minutes of February 19, 2013
Special Session Minutes of February 21, 2013
Special/Work Session Minutes of February 25, 2013
Special Session Minutes of February 28, 2013
Special Session Minutes of March 4, 2013

At this time Director Massie noted that he would prefer District office staff directly email Board agendas.

B. Personnel

I. Employment Recommendations and Requests

Human Resources Director, Eileen Hushbeck, presented employment recommendations and requests for March:

- ✓ Retirement Request - Mark Schoenleber
- ✓ Leave of Absence Request – Sheryl Cochran

II. Approve Resolution #2013-01 (HR) Certified and Administrative Contracts

It was recommended the Board approve Resolution #2013-01 to extend Certified and Administrative Employment contracts, offer Certified and Administrative probationary contracts, and non-renew probationary, temporary Certified contracts. Superintendent Di Chiro identified corrections needing to be revised on the “Resolution” document referencing duplications of staff on both Contract for Extension for “Contract” and Contract for Extension for “Probationary”. Director Massie requested clarification in regards to the total FTE time for Tiffany Burns as reflected on pages 29, 32, and 33.

Director Massie moved that the Board approve Resolution #2013-01 Certified and Administrative Contracts as amended. Director Skuratowicz seconded the motion. The motion passed (5-0).

VI. Hearing of Citizens / Public Requests *(The Ashland School District Board of Directors reserves this time for individuals to speak to the Board regarding topics not on the printed agenda.)*

There were no requests at this time.

VII. Reports

A. Student Representative and Ashland Education Association Staff Reports

Ashland High School Student Representative Report

Megan Ganim reported on the following:

- Ashland High School Ski Team (girls) won state.
- Ashland High School student, Mason Montgomery, won second in state for wrestling
- “Rogue News” available

Nathan Ostovar reported on the following:

- AHS theatre production “Harvey” was a success
- Drama department now preparing and rehearsing for “You’re a Good Man Charlie Brown”
- Theatre department is planning to compete at state, with “And Then They Came for Me”
- State Showcase to benefit the bone marrow donor program and theatre program
- Debate team won first place at the University of Oregon competition
- Student Senate (Leadership topics)
 - Homework Policy*
 - Proficiency based grading*
 - Superintendent Search participation*

Ashland Education Association Staff Report

AEA Representative Toni Martinez was unavailable to report.

At this time Chair Davis amended the agenda and move agenda item IX. New Business Sub- item A. 2013-2014 Ashland High School Course Guide and Sub-item B. International Travel Request to this section of the meeting.

B. Football Safety

Ashland High School Athletic Director, Karl Kemper, and Ashland High School Sports Trainer, Max Munson reported to the Board on safety in our football program.

1) Concussion Procedure

- Definition of a Concussion
- Physician Protocol – referred to a physician immediately
- Return to Activity and Exercise Protocol
 - Step 1. Complete cognitive rest
 - Step 2. Return to school with modifications as needed
 - Step 3. Begin return to sport protocol
- ImPACT Program and Protocol
 - ✓ Computer based neuro-cognitive testing to assess brain function
 - ✓ Complete baseline test (on file 2 years)
 - ✓ Post injury test
 - ✓ Second post injury test
- ATC and Coach Protocol
- Signs and Symptoms

- Red Flags for Coaches
- 2) Equipment Re-conditioning and Assessment
- Equipment Assessed Annually
 - No Equipment Prevents Concussions
- 3) General Information
- Seventeen diagnosed concussions this year
 - Multiple team sports are being monitored
 - Written protocol added
 - Teaching staff are being advised regarding “mental rest” issue for students returning to a full academic workload
 - Prevention (teaching good practices, techniques, proper tackle skills and reporting symptoms)

C. Ashland Schools Foundation

Susan Bacon reported on the Ashland Schools Foundation activities and fundraising plans:

Ashland Schools Foundation 24th Annual Fund Drive

- ✓ New “Invest In Students” campaign and lawn signs
- ✓ 2013 Phone Bank / The Windsor Inn
 - April 16 – AHS/Willow Wind
 - April 18 – AMS/John Muir
 - April 22 – Combined Elementary School Night
 - April 24 – Combined Elementary School Night
- ✓ Parent and Community volunteers still needed
- ✓ Appreciation expressed to The Windsor Inn and Verizon
- ✓ All donated funds are utilized within that year
- ✓ Close to all donations end up directly impacting the classroom

D. ASSET Report

Superintendent Di Chiro reviewed the ASSET Survey results with the Board.

Three primary focus questions throughout the survey:

1. How well do you understand what is being proposed?
2. Do you support what is being proposed?
3. What concerns do you have?

Summary:

- Evaluation – 60 statements for response
(60 answered / 42 skipped question)
Level of Understanding: 3.5
Level of Support: 3.53
Level of Concern: 2.97

Areas of concern: Funding, Time, Process, Training, Evaluation, and Equity

- Professional Development – 36 statements for response
(36 answered / 66 skipped question)
Level of Understanding: 3.18
Level of Support: 3.47
Level of Concern: 2.92

Areas of concern: Time, Process, Funding, Equity, Training, and Individual Professional Development

- Career Paths – 32 statements for response
(32 answered / 70 skipped question)
Level of Understanding: 2.93
Level of Support: 3.15
Level of Concern: 2.96

Areas of concern: Process, Funding, Time, and Training

- ASSET Project – 34 statements for response
(34 answered / 68 skipped question)
Level of Understanding: 3.47
Level of Support: 3.37
Level of Concern: 3.07

Areas of concern: Compensation, Sustainability, Time, Equity, and Process

Note: The Ashland School District Evaluation pilot has been posted to the ODE website as a model. At this time Superintendent Di Chiro commended the staff for their work and acknowledged the summary sheet document that has been very well received.

E. Review of Board Goals

Superintendent Di Chiro provided a mid-year review of the established Board Goals.

1. Select a new Superintendent to lead Ashland School district beginning in July of 2013. *(Goal not addressed as the Board has been involved throughout the full process)*
2. Effectively implement state initiatives and mandates including transition to the Common core, Achievement Compact, proficiency-based grading and the work of the ASSET Project. *(Superintendent Di Chiro reviewed all areas pertinent to Goal #2 for accomplishments and continued endeavors)*
3. Continue to support Ashland High School Re-design process. *(Superintendent Di Chiro reviewed all areas pertinent to Goal #3 for accomplishments and continued endeavors)*

F. Superintendent Search

Chair Davis provided an update on the Superintendent Search process.

- Expressed appreciation for Community and Staff Involvement
- Positive for second round
- Position closes March 31
- Application screening results are scheduled for April 11
- Interviews and candidate selection is scheduled for April 15-19
- Finalist Forum simplified
- Evaluating private search firms
- Purchased job posting services from McPherson
- Hope to announce new Superintendent during the Regular Board Session of May 13

G. Superintendent Report

The superintendent will report on items of interest.

I. March Enrollment

Superintendent Di Chiro reviewed March enrollment with the Board. Ashland Middle School and the elementary schools enrollment held firm as Ashland High School enrollment continues to drop.

NOTE: At this time Superintendent Di Chiro shared that she and the Business Manager received an estimate for the "State School Fund" reflecting a reduction in revenue between \$200,000 and \$300,000. (based on ADMw and teacher experience level)

II. Governor's Education Initiatives

Due to time constraints Superintendent Di Chiro requested to add this report to the April 8th agenda.

III. Co-Chairs Budget

Superintendent Di Chiro thanked our elected representatives for placing more funds into the budget than the Governor proposed.

- Proposed 6.75 budget for K-12 (actual 6.55 funding level with two hundred million worth of PERS savings)
- 6.55 will be our budget base
- PERS reforms pending
- Identify tax expenditures

IV. District Website Update

Superintendent Di Chiro provided an update for the District website and timeline. A copy of the RFP was provided in backup materials.

- Issuance of RFP March 1
- Submittal question period ends March 15
- Response to RFP due April 1
- Proposal evaluations/interviews April 2-10
- Bid award date April 10

- Negotiations conclude April 15
- Contract signing April 16
- Phase I completed and delivered May 16
- Phase II and III completed and delivered June 30

Director Westrick is serving as the Board liaison to the Website Committee.

VIII. Unfinished Business

A. Board Policy Review and Revision JFCF/GBNA and JFCF/GBNA AR (Second Reading)

Board Policy JFCF/GBNA and JFCF/GBNA AR were presented to the Board for second reading and adoption. Following discussion Director Skuratowicz requested the Board not take action on the agenda item until the April Board Session to allow additional time to further review information submitted to the Board.

IX. New Business

A. 2013-2014 Ashland High School Course Guide and Course Description Ashland High School Principal, Michelle Zundel, reviewed the Ashland High School Course Guide and Course Description with the Board.

Additional information included:

- Schedule development process is structured around student interest
- Math (two year phase in for Common Core)
- Intervention courses (labs)
- New Math sequence for acceleration
- Additional RCC Courses
- Computer Applications Course
- Course title changes (selectives)
- Clarification on proficiency based credits
- Early college credits
- Dropped courses and new courses

Director Williams moved that the Board approve the 2013-2014 Ashland High School Course Guide and Course Description as presented. Director Skuratowicz seconded the motion. The motion passed (5-0).

B. International Travel Request

Ashland High School Principal, Michelle Zundel, and Ashland High School English teacher, Robert Bingham shared information with the Board regarding the request for student International travel to Paris, Florence and Rome in June of 2014 as provided through EF Educational Tours.

- Funds collection will begin upon Board approval (parent responsibility)
- Student eligibility for participation was reviewed
- Educational value for the request was clarified

Director Williams moved that the Board approve the International Travel request as presented. Director Skuratowicz seconded the motion.

In discussion, Director Westrick requested the motion be amended pending Superintendent approval and that we adhere to Board policy in reference to high risk students. Director Williams rescinded the motion on the floor.

Director Williams moved that the Board approve the International Travel request pending Superintendent approval and adherence to Board policy in reference to high risk students and travel. Director Skuratowicz seconded the motion. The motion passed (5-0).

C. Approve Resolution #2013-02 (OSBA) Strong Schools, Strong State Campaign

It was recommended the Board adopt Resolution #2013-02 in support of urging state policy makers to prioritize education among our state investments by supporting adequate and stable funding that ensures a full academic school year for every child in Oregon. Supporters of the campaign include:

- ✓ Oregon School Boards Association
- ✓ Oregon PTA
- ✓ Oregon School Employees Association
- ✓ Oregon Small Schools Association
- ✓ Confederation of School Administrators
- ✓ Oregon Education Association
- ✓ Oregon Association of Education Service Districts
- ✓ Oregon Association of School Business Officials

Director Williams moved that the Board adopt Resolution #2013-02 Strong Schools, Strong State Campaign as presented. Director Massie seconded the motion. The motion passed (5-0).

D. Southern Oregon ESD Budget Committee Vacancies

The Southern Oregon Education Service District invited the Board to appoint individuals from our respective District to serve on the Southern Oregon ESD Budget Committee. Board members respectfully declined to appoint or volunteer for the vacancy.

X. **Board Report**

Board members reported on recent activities.

Director Westrick

- ✓ Attended Battle of the Books – Regionals coming soon
- ✓ Attended Ashland Middle School Brain Bowl – Finals coming soon
- ✓ Positive review of Ashland High School production of “Harvey”
- ✓ Parent / Teacher conferences

Director Skuratowicz

- ✓ No school related events to report at this time

Director Williams

- ✓ Attended two school talent shows
- ✓ Congratulation to Jennifer Carstensen and the music department for recruitment of 6th graders

Director Massie

- ✓ Positive review of AHS production of “Harvey”.
- ✓ Participated in full day collaborative bargaining
- ✓ Experienced firsthand the value of “blood spill” kits in the school setting

Chair Davis

- ✓ Senior All Night Party – fundraising events planned
- ✓ Appreciation for the Ashland Gallery Association “First Friday” Event
- ✓ Attended the AHS Swim Team banquet
- ✓ Attended Student Conferences
- ✓ Senior Project presentations - April 26th

XI. Announcements and Appointments

Board Chair Carol Davis read the following announcements:

- A Special / Work Session will be held on Monday, April 1, 2013 at 7:00 p.m. in the District Office Conference room to discuss and review the ASSET Project.
- A Special / Executive Session in accordance with ORS 192.660 (2)(a) regarding the Superintendent Search will be held on Wednesday, April 3, 2013 at 6:00 p.m. in the District Office Conference room.
- The next Regular Session will be held on Monday, April 8, 2013, at 7:00 p.m. in the Ashland Council Chambers.
- A Special / Executive Session in accordance with ORS 192.660 (2)(a) regarding the Superintendent Search will be held on Thursday, April 11, 2013 at 6:00 p.m. in the District Office Conference room.

Chair Davis also noted the first Budget Committee meeting is scheduled for April 24th.

At this time Chair Davis adjourned the Regular Session at 9:25 p.m. for the Board to move into Executive Session.

XII. Executive Session in accordance with ORS 192.660 (2)(a) to discuss and review personnel.

Session opened at 9:30 p.m.

XIII. Adjourn

There being no further business to discuss, the Executive Session was adjourned at 10:10 p.m.

Respectfully submitted by:

Katherine Sisk, Executive Assistant

Dated for Board Approval: April 8, 2013

Board Chair, Carol Davis

Superintendent, Juli Di Chiro