

# Minutes of Regular School Board Meeting

## The Board of Directors Ashland School District

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Jim Westrick ) Chair  
Eric Strong ) Board Members  
Eva Skuratowicz )  
John Williams )  
Deneice Covert Zeve )

Jay Hummel, Superintendent  
Greg Lecuyer, Financial Director  
Samuel Bogdanove, Student Services Director  
Patty Michiels, Walker Elementary Principal  
Glenna Stiles, Helman Elementary Principal  
Debbie Pew, Willow Wind Community Learning Center Principal  
Helman Elementary Parents

A Regular School Board Meeting of the Board of Directors of Ashland School District was held Monday, November 10, 2014, beginning at 7:00 PM in the Ashland Council Chambers, 1175 East Main Street, Ashland OR 97520.

### 1. Call to Order / Pledge of Allegiance / Roll Check / Vision and Mission Statement

- ✓ The meeting was called to order by Chair Westrick at 7:00 p.m.
- ✓ All members were present for a full Board
- ✓ Director Strong read the Vision and Mission Statement

### 2. Welcome Visitors and Acknowledgments

Chair Westrick welcomed visitors and guests.

### 3. Student Highlights

- Ashland Middle School Boys and Girls Cross Country Teams were recognized for the winning the state competition
- Ashland High School and Ashland Middle School Teams are preparing for the upcoming Scavenger Hunt Competition
- Ashland High School Boys and Girls Water Polo Teams will be competing in the state competition
- Ashland High School Football Team will be competing in the state playoffs
- Students at Walker Elementary are completing the Peer Mediation Program

### 4. Ashland School District Student / Staff Recognition

Ashland High School Principal, Michelle Zundel, was announced as one of four national finalists to be recognized as the “2015 Women in School Leadership”

honoree.

5. **Adoption of Agenda** *(At this time Board members are provided the opportunity to amend the Regular Session agenda.)*

It was recommended that the Board adopt the agenda for November 10, 2014. Director Williams shared he will be providing the Ashland Schools Foundation report on behalf of Susan Bacon.

**Director Zeve moved that the Board adopt the November 10, 2014 Regular Session agenda as amended. Director Skuratowicz seconded the motion. The motion passed (5-0).**

6. **Consent Agenda** *(All items may be adopted by a single motion unless pulled for special consideration.)*

It was recommended that the Board approve the consent agenda.

**Director Williams moved that the Board approve the consent agenda as presented. Director Skuratowicz seconded the motion. The motion passed (5-0).**

A. Approval of Minutes

Regular Session of October 15, 2014 and Special / Work Session of October 27, 2014. *Please see attached:*

B. Personnel Recommendations and Requests

Employment Requests:

- ✓ Eric Sandrock – Retirement and 1039 Contract Request
- ✓ Brent Freeman – 1039 Contract Request

C. November Enrollment Report

7. **Hear Public Requests** *(The Ashland School District Board of Directors reserves this time for individuals to speak to the Board regarding topics not on the printed agenda.)*

At this time Chair Westrick invited individuals that had submitted speaker request forms to address the Board.

- Cassandras Wass – Common Core
- Troy Forrest – Class size
- Lacey Helsel – Class size
- David Brabec – Class size
- Samantha Malloy – Class size
- Alan Harper - Class size
- Cat Gould – Idling in School Zones and Class size
- Louise Shawkat – Idling in School Zones

Chair Westrick thanked the group for expressing their concerns to the Board.

Superintendent Hummel addressed the group at this time and expressed his appreciation for parents who are engaged in their children's education. He then reviewed the following topics:

- ✓ Information regarding the distinctive functions of Willow Wind Learning Community Center as compared to our other elementary schools
- ✓ Similar ratio for student class size at John Muir School (excluding Kindergarten)
- ✓ Options for instruction including "looping classes and "class blending"
- ✓ Addressing the district issues as a "whole"
- ✓ Benefits and challenges of balancing enrollment in "small, neighborhood schools"

## 8. Reports

### A. Student Representative and Ashland Education Association Reports

Ashland High School Student Representatives Kelsey Gida and Kelsey McKelvey were not available to report at this time.

*Note: Director Williams announced the Ashland High School play will run for one more week.*

Ashland Education Association Representative, Ryan Jackson, reported on the following:

- Superintendent Hummel's attendance at the Ashland Education Association meetings
  - a) Supportive of collaborative decision making
  - b) Appreciates improved communication between the Board, Administration, Teachers and Community
  - c) Concerns for classroom composition (relative to high need students and additional provisions for services )
- Viewing changes in health insurance positively
  - a) Request for continuation of health and wellness committee
  - b) Ashland School District identified as healthiest school in the state of Oregon

### B. Ashland Schools Foundation

Director Williams provided an overview of the events from the Monster Dash fundraiser weekend. A complete report, including financial information, will be provided to the Board in December.

### C. Superintendent Report

Superintendent Hummel reported on the following items:

- 1) "College for All" Conference

Superintendent Hummel provided an overview of the “College for All” conference in Texas. He attended the conference with 20 other Rogue Valley education professionals with travel sponsored by the Southern Oregon Education Service District. The focus of the event was to observe the processes and successes of a Texas School District working collaboratively with secondary education in promoting college credit, an Associate Degree or Vocational Certification to high school students.

At this time Superintendent Hummel also shared information regarding the visit to Southern Oregon by Deputy Superintendent of Public Instruction, Rob Saxton, and discussions regarding mandatory instructional hours and the impact on school districts.

## 2) OSEA Classified Contract Maintenance Update

Superintendent Hummel informed the Board that Classified Contract Maintenance Committee meetings have begun and invited participating committee Board members to report. Director Skuratowicz expressed her appreciation for how well the team is working together while currently addressing staffing during school closures. Superintendent Hummel provided a brief summary of some of the issues surrounding this topic.

- ✓ Consideration of memorandum for language regarding emergency closures
- ✓ Necessity for 12 month employees to be on site during emergency closures
- ✓ Review of current process for compensating 12 month employees during emergency closures
- ✓ Recommendations for addressing new processes for emergency closures
- ✓ Discussion for preparing for an emergency closure that might extend past three days

## 3) AEA Certified Contract Maintenance Update

Superintendent Hummel informed the Board that the Certified Contract Maintenance Committee held their first meeting and invited participating committee Board members to report. Director Williams reviewed the following items:

- ✓ Overview of committee participants
- ✓ Topics for committee review include certified contracts, extra duty contracts and stipends
- ✓ Training for interest based bargaining is being planned for the team

## 4) ODE Consolidated Program Site Audit Review for Title I, Title II and Title X

Superintendent Hummel provided a preliminary review of the ODE Site Audit

for Title programs. The desk audit performed last spring revealed twenty three compliance requirements needing to be addressed. Prior to the site audit fourteen areas were addressed and corrected. During the site visit there were nine findings, two have been rectified and the remaining seven are being resolved. The findings are not substantial or punitive and include our school wide planning reports and processes at title school sites.

D. Metrics Report

Student Services Director, Samuel Bogdanove, reviewed the handout information for district data with the Board.

- Overview of the metrics calendar
- Title III (ELL program) met all mandated requirements for last year
- Review of companion detail sheets for the state report cards
- Behavioral reporting ( in-school and out- of- school suspensions, expulsions, truancy and behavioral reports on District dashboard )
- EasyCBM benchmark testing
- Freshmen on track data
- Chronically absent data
- Data clearing house statistics for college enrollment

A special / work session is scheduled for November 24<sup>th</sup> to review the data in more detail and include discussion of the Oregon Healthy Teen and the Oregon Wellness Surveys.

9. **Unfinished Business**

A. Policy Review and Revision-GBK-JFCG-KGC (second reading)

The Board reviewed Board Policy **GBK-JFCG-KGC Tobacco-Free Environment** as a second reading. There was no additional discussion or recommendations for changes. The Policy will be placed on the December agenda for final approval.

10. **New Business**

A. Recommended Policy Review

Chair Westrick reminded the directors of annual November recommendations to review, revise and re-adopt, as necessary, Board policies, Section D - Fiscal Management. There was no additional discussion or recommendations for changes.

*Note: In the absence of Financial Director, Greg Lecuyer, Chair Westrick requested clarification regarding the established timeline for a more detailed financial update. Superintendent Hummel will follow up with Mr. Lecuyer regarding the request.*

11. **Board Report**

Board members reported on recent activities:

Director Strong

- ✓ Attended various school activities and sporting events

Director Williams

- ✓ Met with Superintendent Hummel for lunch during the Bellview Elementary Site Visit
- ✓ Attended the Ashland High School play
- ✓ Will be attending the Oregon School Boards Association annual conference

Chair Westrick

- ✓ Appreciates the site lunches as well and reminded the Board to schedule in advance
- ✓ Attended an ALT / Leadership Team meeting
- ✓ Meeting at SOU to improve partnership
- ✓ Attended John Muir School parent/teacher meeting
- ✓ Site visit with the Ashland High School Robotics Team

Director Skuratowicz

- ✓ Attended the ALT / Leadership Team meeting
- ✓ Attended Evaluation Committee meeting
- ✓ Participated in Classified Contract Bargaining meeting
- ✓ Attended the Pumpkin Festival at Willow Wind Community Learning Center
- ✓ Attended several soccer matches

Director Zeve

- ✓ Participated as a Mock Legislature at Ashland Middle School
- ✓ Attended the Ashland High School play
- ✓ Attended Water Polo and Soccer Events

## 12. **Announcements and Appointments**

Chair Westrick read the following announcements and appointments:

The OSBA Annual Convention will be held November 13-16, 2014, in Portland.

A Budget Work Session will be held Monday, November 17, 2014, at 7:00 p.m. in the Ashland School District Office.

The Board will hold a Special / Work Session on Monday, November 24, 2014 at 7:00 p.m. in the Ashland School District Office.

The next Regular Board Session will be held Monday, December 8, 2014 at 7:00 p.m. in the Ashland Council Chambers.

## 13. **Adjourn**

There being no further business to discuss, the meeting was adjourned at 8:48 p.m.

Respectfully submitted by:

Katherine Sisk, Executive Assistant      Dated for Board Approval: December 8, 2014

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Board Chair, Jim Westrick

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Superintendent, Jay Hummel