

Minutes of Regular School Board Meeting

The Board of Trustees Ashland School District

A Regular School Board Meeting of the Board of Trustees of Ashland School District was held Monday, August 12, 2013, beginning at 7:00 PM in the Ashland Council Chambers, 1175 East Main Street, Ashland OR 97520.

Jim Westrick) Chair
John Williams) Vice-Chair
Keith Massie) Board Members
Eva Skuratowicz)
Deneice Covert Zeve)

Jay Hummel, Superintendent
Greg Lecuyer, Fiscal Services Director
Samuel Bogdanove, Student Services Director
Eileen Hushbeck, Human Resources Director
Sam Wheeler, Daily Tidings (Media)

1. Call to Order / Pledge of Allegiance / Roll Check

- The meeting was called to order at 7:00 p.m. by Jim Westrick.
- The Board led the Pledge of Allegiance.
- All members were present with the exception of Director Skuratowicz.

2. Adoption of Agenda

Director Massie moved to amend the agenda as presented and remove sub item A. Administrative Agreement from agenda item 8. New Business. Director Williams seconded the motion. There was no discussion. The motion passed (4-0).

3. Welcome Visitors and Acknowledgments

A. Vision and Mission Statement

Director Zeve read the Vision and Mission Statement.

4. Consent Agenda

It was recommended that the Board approve the Consent Agenda as presented.

Director Massie moved to approve the consent agenda as presented. The motion was seconded by Director Zeve. There was no discussion. The motion passed (4-0).

A. Approval of Minutes

Regular Session Minutes of July 8, 2013.

B. Personnel

Human Resources Supervisor, Eileen Hushbeck, presented employment recommendations and requests.

New hires:

- Kris Prusko

5. **Hear Public Requests** (*The Ashland School District Board of Directors reserves this time for individuals to speak to the Board regarding topics not on the printed agenda.*) There were no requests at this time.

6. **Reports / Information / Non-Action Items**

A. Superintendent Report

Superintendent Hummel reported on items of interest.

1) Weighted Grading

Superintendent Hummel advised the Board of his discussion with AHS Principal, Michelle Zundel, regarding the implementation of weighted grading.

- ✓ Impact on Valedictorian selection process
- ✓ Opportunity to increase AP course enrollment
- ✓ Prompt additional student honors recognition
- ✓ Initial measures within the next 12 weeks
- ✓ Full implementation estimated at 2 years

2) Ashland High School Resource Officer

Superintendent Hummel informed the Board that the Ashland Police Department is providing a Resource Officer to the District.

- ✓ Service is at no cost to the District
- ✓ Contract from the city is pending
- ✓ Ashland High School and Ashland Middle School will receive the majority of benefit
- ✓ Position considered district wide for use
- ✓ Primary focus on prevention

3) Legal Counsel (RFP)

Superintendent Hummel reported on the progress for soliciting legal counsel for the District. Director Zeve is assisting with this process.

- ✓ An RFP is being drafted
- ✓ One firm has been consulted with and currently two additional law office visits are planned for next week
- ✓ Timeline to complete the RFP process is set for September

4) Insurance Third Party Administrator (RFP)

Superintendent Hummel shared with the Board that an RFP for Insurance (third party administrator) has been initiated.

- ✓ Five vendors responded
- ✓ Anita Chambers, Greg Lecuyer and Superintendent Hummel will select the top three finalists

- ✓ Vendors will present their proposals on August 21, 2013
- ✓ Goal is to improve service and maintain costs
- ✓ Some concerns with current vendor

B. 2013-2014 Open Enrollment Summary

Student Services Director, Samuel Bogdanove, reviewed a preliminary open enrollment summary for 2013-2014 with the Board.

50 applications

- 19 kindergarten
- 1 first grade
- 1 second grade
- 5 third grade
- 4 fourth grade
- 1 fifth grade
- 0 sixth grade
- 1 seventh grade
- 0 eighth grade
- 12 ninth grade
- 3 tenth grade
- 2 eleventh grade
- 1 twelfth grade

C. Achievement Compact

Student Services Director, Samuel Bogdanove, provided information regarding the Achievement Compact.

College and Career Ready

- ✓ Earning 9+ college credits – pending data from SOU and RCC
- ✓ SOESD assisting with a memorandum of understanding to improve sharing of college enrollment information

Post-Secondary Enrollment Data

- ✓ Data submitted to the National Student Clearing House
- ✓ Full report should be available by the September Board meeting

Not Chronically Absent

- ✓ 92.8 % Average Daily Attendance
- ✓ 84.0 % not Chronically Absent
- ✓ October 15th due date for Board approval

D. Legislative Immunization Update

Student Services Director, Samuel Bogdanove, shared information with the Board regarding student immunization legislation. Senate Bill 132A (Non-Medical Exemptions) changes the process for claiming non-medical exemptions for school immunization requirements and must be implemented by March 1, 2014. The changes include the following:

1. Signature from a health care practitioner verifying discussion of the risks and benefits of immunization or
2. A certificate of completion of an interactive online educational video

about the risks and benefits of immunizations

E. Collaboration with the City of Ashland

Superintendent Hummel provided Board members an update for establishing increased collaboration and dialogue between the District and the City of Ashland. Superintendent Hummel had the opportunity to meet with Mayor Stromberg to discuss the concept.

- Both entities are positive and receptive
- Director Williams will provide a list of areas for collaboration for the Board retreat for prioritizing and goal setting
- Superintendent Hummel will organize a follow up meeting to include:
 - 2 Board members
 - 2 Council members
 - Superintendent Hummel and Mayor Stromberg

F. Review of Student Handbooks

The Board reviewed elementary, middle school and high school student handbooks for the 2013-2014 school year.

G. Fiscal Report

Director of Fiscal Services, Greg Lecuyer, provided the 2012-2013 year end financial report for Board review including:

- ✓ Expenditures for Instruction and Support Services – \$23,827,971.00
- ✓ Resources /Revenue – \$25,895,271.00

Director Massie will meet with Mr. Lecuyer to review examples of Board financial reports as presented at the OSBA Summer Conference to utilize for future meetings.

H. Board of Directors Adjunct Responsibilities for 2013-2014

The Board reviewed adjunct responsibilities for the 2013-2014 school year. School Liaison Assignment:

- Director Massie – Bellview Elementary
- Director Williams – Helman Elementary
- Director Skuratowicz – Walker Elementary
- Director Westrick – John Muir School
- Director Skuratowicz – Willow Wind Community Learning Center
- Directors Westrick and Zeve – Ashland Middle School
- Director Zeve – Ashland High School

Committee Assignment

- Certified Contract Maintenance & Bargaining – Directors Massie and Williams
- Classified Contract Maintenance & Bargaining – Directors Skuratowicz and Westrick
- Legislative Oversight – Director Williams
- ASSET Committee – Director Skuratowicz

Superintendent Hummel requested that the Administrative Bargaining and Supervisory Bargaining be assigned to a Director and not be left open as needed. The Directors will assign the two remaining duties at the Board Retreat when all

members are available.

7. Unfinished Business

A. Board Policy Review and Revision IK (third reading & final approval)

The Board discussed and reviewed Board Policy IK **Academic Achievement** as third reading and final approval. Open discussion regarding wording of “shall” versus “may”. It was recommended to utilize “may” unless otherwise recommended by OSBA. The Board will review these policies throughout the year.

Director Zeve moved that the Board approve Policy IK Academic Achievement as presented. Director Massie seconded the motion. There being no further discussion, the motion passed (4-0).

B. Board Policy Review and Revision IKA (third reading and final approval)

The Board discussed and reviewed Board Policy IKA **Grading System** as third reading and final approval.

Director Massie moved that the Board approve Policy IKA Grading System as presented. Director Williams seconded the motion. There being no further discussion, the motion passed (4-0).

C. Board Policy Review and Revision IKAB (third reading and final approval)

The Board discussed and reviewed Board Policy IKAB **Student Progress Reports to Parents** as third reading and final approval.

Director Zeve moved that the Board approve Policy IKAB Student Progress Reports to Parents as presented. Director Massie seconded the motion. There being no further discussion, the motion passed (4-0).

D. Board Policy Review and Revision IKAD (third reading and final approval)

The Board discussed and reviewed Board Policy IKAD **Grade Reduction Due to Lack of Attendance** as third reading and final approval.

Director Massie moved that the Board approve Policy IKAD Grade Reduction Due to Lack of Attendance as presented. Director Zeve seconded the motion. There being no further discussion, the motion passed (4-0).

E. Board Policy Review and Revision IKH (third reading and final approval)

The Board discussed and reviewed Board Policy IKH **Credit for Proficiency** as third reading and final approval.

Director Massie moved that the Board approve Policy IKH Credit for Proficiency as presented. Director Williams seconded the motion. There being no further discussion, the motion passed (4-0).

8. New Business

A. Administrative Agreement

Removed from the agenda per Agenda item 2. **Adoption of Agenda**

B. Confidential Staff Agreement

The Board reviewed and discussed the Confidential Staff Agreement Amendment.

Director Zeve moved that the Board approve the amendment to the Confidential Staff Agreement Amendment for July 1, 2010 - June 30, 2014 as presented. Director Williams seconded the motion. There was no discussion. The motion passed (4-0).

C. Director of Fiscal Services Agreement

The Board reviewed and discussed the Director of Fiscal Services Agreement Amendment.

Director Massie moved that the Board approve the Director of Fiscal Service Agreement Amendment effective through June 30, 2015 as presented. Director Williams seconded the motion. There was no discussion. The motion passed (4-0).

D. Superintendent Contract Agreement Amendment

The Board reviewed and discussed the Superintendent Contract Agreement Amendment regarding PERS contributions.

Director Zeve moved that the Board approve the Superintendent Contract Agreement Amendment as presented. Director Williams seconded the motion. There being no further business to discuss, the motion passed (4-0).

E. Notice of Budget Committee Vacancies

The term for Budget Committee Member, Curt Bacon and Budget Committee Member Rick Barth, ended June 30, 2013. The Board chose to continue with the past process to fill the vacancies and determined the deadline for applications to be October 31, 2013. Chair Westrick expressed appreciation for Mr. Bacon and Mr. Barth for their service on the Budget Committee. Mr. Lecuyer will follow up with both gentlemen to ascertain if they are interested in serving again on the committee.

Director Massie moved that the Board use the same process as in the past to appoint new budget committee members. Director Williams seconded the motion. There being no further discussion, the motion passed (4-0).

F. Board Policy Review and Revision EEAE (first reading)

The Board reviewed and discussed Board Policy EEAE **Student Transportation in Private Vehicles** as a first reading. Chair Westrick provided history on the policy regarding inconsistency with implementation throughout the District. Following Board discussion it was recommended that it would be beneficial to receive input from the Administrative team for further clarification. Superintendent Hummel will follow up with the Administration team. No action was taken at this time.

9. **Insight School Contract**

The Board was asked to review and approve the 2013-2014 contract between

Ashland School District and Insight School of Oregon for educational products and services.

Director Williams moved that the Board approve the 2013-2014 Insight School of Oregon contract as presented. Director Massie seconded the motion. There being no further discussion, the motion passed (4-0).

10. Annual Review of District Alternative Programs

Superintendent Hummel reviewed the District Alternative Programs Annual Review with the Board. It was recommended that the Board approve the reviews for Willow Wind Community Learning Center, SAEJ, and Catalyst.

Director Williams moved that the Board approve the District Alternative Programs Annual Review for Willow Wind Community Learning Center, SAEJ, and Catalyst as presented. Director Zeve seconded the motion. There being no further discussion, the motion passed (4-0).

11. Board Report

Board members reported on recent activities.

Director Zeve had no School Board related activities to report.

Director Massie had no School Board related activities to report.

Director Williams

- ✓ Attended a summer PTA meeting at Helman Elementary
- ✓ Attended a band camp performance at the Ashland Middle School

Chair Westrick had no School Board related activities to report.

12. Announcements and Appointments

Board Chair, Jim Westrick, read the following announcements:

- A. A Special Session will be held on Monday, August 19, 2013, at 9:00 a.m. at the Ashland Springs Hotel for a Board Retreat.
- B. The next Regular Session will be held on Monday, September 9, 2013, at 7:00 p.m. in the Ashland Council Chambers.
- C. A Work Session will be held on Monday September 23, 2013, at 7:00 p.m. in the District Office Conference Room.

13. Executive Session

At this time Chair Westrick closed the Regular Session of the meeting to open the Executive Session in accordance with ORS 192.660 (2)(b) regarding personnel at 8:26 p.m. The Executive Session was closed at 9:24 p.m.

Adjourn

14. There being no further business to discuss the meeting was adjourned at 9:26 p.m.

Respectfully submitted by:

Katherine Sisk, Executive Assistant

Dated for Board Approval: Sept. 9, 2013

Board Chair, Jim Westrick

Superintendent, Jay Hummel