

	Picked up	
	Perm Rec	

**CURRENT STUDENT**  
**Ashland High School Transcript Request Form**  
**Please allow 2 days for the request to be processed**

**STUDENT'S NAME:** \_\_\_\_\_

**TODAY'S DATE:** \_\_\_\_\_ **Grade:** 9 10 11 12

Official	Unofficial	School, Scholarship or Program to receive transcript

	<b>Check here if this is for an OSAC application (you must register on their website first)</b>
	<p><b>Check here if you want SAT &amp; ACT test scores included from AHS</b>          We can only send all of the test scores. If you want to implement <u>Score Choice</u> with SAT you may contact them at <a href="https://collegereadiness.collegeboard.org/sat">https://collegereadiness.collegeboard.org/sat</a></p> <p>Signature authorizing release of test scores _____</p>

**REGISTRAR OFFICE-- please do the following with my transcript:**

	<b>Mail it directly to the college</b>
	<b>Hold it for me to pick up in the main office</b>
	<b>Call me when it is ready at this number:</b>
	<b>Email it to me at this email address:</b>
	<b>Mail it to me at this address:</b>

**Give this completed for to the main office and allow at least two days for processing.**  
**You may also email questions and requests to [Janet.Villanueva@Ashland.k12.or.us](mailto:Janet.Villanueva@Ashland.k12.or.us)**  
**\*This form is for students who are currently attending AHS**