



# Willow Wind Community Association Request for Funds Application Form

PTO USE ONLY
Date Rec'd: _____
Action: _____
Date: _____
Assigned to: _____

## Part A – Summary

1. Project Title: \_\_\_\_\_

2. Project Start Date: \_\_\_\_\_ 3. End Date: \_\_\_\_\_

4. Total amount requested: \$ \_\_\_\_\_ [Please fill out budget form below.]

6. Name(s) LEAD TEACHER/PROGRAM PROVIDER	Grade / Subject (if applicable)	Work Phone & Extension	E-Mail (if other than standard school mail)
ADDITIONAL TEACHERS:			

7. Summary of the Project:

8. How many students will this project serve directly? \_\_\_\_\_ Indirectly? \_\_\_\_\_  
*Ex: Students learn a skill (direct benefit) and then teach younger students in the school (indirect benefit).*

9. Which curricular area(s) does this project address?

- Math                       Lang. Arts/World Lang.                       Science                       Health/PE  
 Fine Arts                       Professional/Technical                       Soc. Studies/History                       Other?  
(Describe below)

10. Additional Comments (if desired):

**Part B – Budget**

*Type in the white areas below the questions – boxes will expand with your text  
Try to keep this to a single page.*

1. Describe the items to be purchased, cost per unit, where you intend to purchase from and whether you propose to purchase the item and request reimbursement from PTO, or obtain a check directly from PTO to purchase the item(s). PLEASE ATTACH A COPY OF ANY ESTIMATE OF COSTS FROM WEBSITES, ADS, ETC.

**Part C – Applicant’s Signature**

I hereby confirm that the request for funds application that I have submitted meets the criteria of the WWCA and that I have read and agree with their funding requirements.

(If no electronic signature, type in name below)

\_\_\_\_\_  
Electronic Signature ↑

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Part D – Principal’s Concurrence**

I hereby confirm that the request for funds application that is submitted here meets the goals of the program and has the concurrence of the school administration.

\_\_\_\_\_  
Electronic Signature ↑

Name: \_\_\_\_\_

Date: \_\_\_\_\_