

# CELL PHONE POLICY

Cell phones are not allowed in classes except in rare occasions where teachers may use them for curricular purposes. In all other cases, cell phones must be turned off and out of sight during the class period.

The consequences for a cell phone policy violation are as follows:

**First offense:** Staff will confiscate the phone and have the student pick it up afterschool (either from the classroom or from the main office). Student's name will be sent to the Dean for addition to the list of cell phone violators. Student should apologize to the staff member for the disruption.

**Second offense:** Staff will bring the phone to Glenna and she will call home and arrange for a parent to come in and pick it up. Student name will be added to the list for a 2<sup>nd</sup> violation. Student will be asked to apologize to the staff member for the disruption.

**Third offense:** Staff will bring the phone to Glenna and she will contact parent and conference with the student to decide next steps that may include detention, in-school suspension, or out-of-school suspension. Student will be required to write an essay on why keeping cell phones off during class time is important.

**Additional offenses:** Staff will bring the phone to the office. Parent and student will conference with Glenna to put a contract in place that may include a total ban of cell phones for the student on campus or other consequences as are deemed appropriate for the student and situation.