

# Minutes of Regular School Board Meeting

## The Board of Directors Ashland School District

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A Regular School Board Meeting of the Ashland School District was held Monday, February 10, 2020, beginning at 7:00 PM in the Ashland Council Chambers, 1175 East Main Street, Ashland OR 97520.

### 1. **Call to Order / Roll Check**

Chair Westrick called the meeting to order at 7:00 pm. A roll check confirmed that all four directors were present and Director Chang read the Vision and Mission Statements.

### 2. **Welcome Visitors and Acknowledgments**

Chair Jim Westrick welcomed speakers and visitors.

### 3. **Student Celebrations**

Students from the Ashland Middle School presented a recent project completed with teacher Brittany Hardy. This was under the aegis of the Lexus Eco Challenge for accelerated students in 6<sup>th</sup> grade math. This program encourages students to develop projects that address environmental issues in their community

The students developed action plans designed to increase awareness about sustainable transportation by encouraging students to walk, bike, or take the bus. They designed a data table to record results of the information campaign and reported that more students used alternatives after the effort. Another team also developed an action plan to combat air pollution by planting a California Buckeye tree on the AMS property. It is a broad-leaf tree native to Oregon that provides shade in summer and enhances sunlight in the winter.

Director Skuratowicz commended the students for designing a valid survey putting their math skills to use. The Board members thanked the students for telling about a fun way to do Math and thanked them for coming.

### 4. **Adoption of Agenda** *(At this time Board members are provided the opportunity to amend the Regular Session agenda.)*

Director Prud'homme moved and Director Skuratowicz seconded approval of the agenda for February 10, 2020 as presented. The motion carried by unanimous vote of the members present.

### 5. **Consent Agenda** *(All items may be adopted by a single motion unless pulled for special consideration.)*

Director Chang moved and Director Skuratowicz second approval of the Consent Agenda as presented. The motion carried by unanimous vote of the members present.

A. Approval of Minutes

Regular Session January 13, 2020 and Special and Work Sessions of January 22 and January 27, 2020.

B. Personnel Report February 2020

C. Enrollment update February 2020.

**6. Recurring Reports**

A. Board Reports

Director Skuratowicz reported that she attended the school board retreat at the end of January and a second drug and alcohol presentation that was well attended. She also sat in on high school opera master classes and the AHS jazz festival. She was impressed with the festival and the AHS jazz band.

Chair Westrick also attended the Board Retreat and the Martin Luther King Jr. assembly at AHS. He met individually with potential board candidates and also met with the AEA and OSEA representatives to discuss possible next steps for renewing the YAAL (Youth Academics and Activities Levy).

Director Prud'homme attended the board retreat and work session, as well as the MLK Day Walker event. After learning about food insecurity among Walker students, staff and volunteers there decided to start a backpack program to provide extra food to students for weekends. They secured a small grant from Jackson Care Connect for food and Nutrition Services has connected them with some suppliers to procure quantity discounts. They are looking into options for donated fresh food.

She attended the recent ASF board meeting at which some classroom grants were awarded. The Foundation is planning to purchase donor management software. She also attended a restorative justice night at John Muir for parents.

Director Chang commended Director Prud'homme for following up when Walker parents expressed interest in starting a backpack program for students. Director Prud'homme noted that there was a strong group working together on it. She mentioned that she too loved the AHS jazz festival.

B. AHS Student Report

Parker Collins gave the high school update, reporting on the annual Jack's Dodgeball Olympics to raise money for the Jack Dorr foundation. The Leadership Class helped organize the tournament, which was a success. The winter formal was a great event that emphasized safety and fun. The AHS blood drive is coming up. Many students donated last year.

Parker raised a concern about inappropriate behavior in the rest rooms, including vandalism, vaping, and graffiti, and suggested possibly adding hall

monitors. Director Chang asked if students report when they see these things happening and Parker said that they usually occur when nobody is around. Students encourage the administration to look into possible approaches.

C. Oregon School Employees Association Report

There was no report at this meeting.

D. Ashland Education Association Report

Ashland Education Association member, Alan Parowski, reported on efforts to address food insecurity at the high school and noted that they have food donations available for hungry students. He also attended the AHS Winter Formal and made a “lifeguard booth” for student safety. He participated in the dodgeball tournament in honor of Jack Dorr.

At the AEA site reps meeting Student Success Act funding was still a top issue. Some members thought that the draft plan looked “admin heavy”. They had a good discussion about the planning process and appreciated the collaboration, many voices heard, and with site specific and level specific needs addressed.

7. **Hear Public Requests** (*The Ashland School District Board of Directors reserves this time for individuals to speak to the Board regarding topics not on the printed agenda.*)

There were none submitted.

8. **District Staff Updates**

A. Superintendent Report

1) Student Celebrations

Superintendent Raymond reported that she attended the MLK celebration event with Walker which was great. They marched to SOU to attend an assembly in which OSF performers led an activity on equity and inclusion with a song. She also attended the joint assembly for MLK Day with Helman and Bellview.

AHS theatre students received an honor when they were invited to perform Urinetown at the Oregon State Thespian Festival. The unified basketball team had its first game of the year.

2) Student Success Act

Supt. Raymond reviewed the process for drafting the Student Success Act plan. A strong group of stakeholders representing all sites and students, parents, board members and staff held three day-long meetings with a professional facilitator. The application the district will submit consists of ODE’s Student Investment Account planning tool listing proposed Strategies, Activities, and Outcomes. A narrative section is the second part. Documents will be posted on our web site for the public to see. ODE has not officially opened the actual application yet.

Finance Director Valencia explained that the planning tool does not allow for a tiered plan showing back-up plans, although we are encouraged to include them because no roll-overs are allowed and any unspent funds must be returned. Expenditures will need to be justified against planned activities. We can probably adjust as experience accrues and we are able to better estimate spending. We will need to budget by purpose and by year.

- While there is no requirement that we cannot supplant other funds, our plan is very specific to support mostly FTE.
- The difference between high priority and mid-priority items is mostly one of timing. High priority items are projected for Year 1 and tied to the highest priorities identified by the SSA planning team.
- The assumption is that the approved plan will be fully funded with items rolled out in the order identified to the extent possible.
- Some recent adjustments were made after feedback from AHS. They reduced PBIS support, added an alternative education teacher, and tried to build in some flexibility to impact class size. They added specialists to meet student needs.
- Equity was considered when principals met to mutually discuss identified needs. Although funds may be listed in similar categories, they can be flexibly used to meet those needs.

Superintendent Raymond concluded by stating that she is recommending the plan as presented. Chair Westrick suggested that the board postpone final approval until the February 24 work session by which time ODE intends to provide us with the final application format.

### 3) Classified Employee Recognition Week

Classified Employee Recognition Week is observed March 2-6 in Oregon.: **Should the board approve the attached resolution designating March 2-6, 2020, as Classified Employee Recognition Week?**

Director Skuratowicz moved and Director Chang seconded the approval of the Resolution to designate Classified Employee Recognition Week as presented. The motion carried by unanimous vote of the members present.

### B. Capital Bond

ASD Program Executive Steve Mitzel and HMK Program Director Chris McKay reported on their recent presentation at a City Council study session on climate change about our building sustainability standards aligning with Ashland's Climate Energy Action Plan. Our plans were well received and they appreciated the school district stepping forward.

AMS and John Muir are in the second phase of design development, defining

specifics of space. They are looking at systems and materials in order to make effective use of resources. The goal is designing classroom spaces with some level of personal control while using common furnishings and materials. They are trying to build in maximum flexibility to allow for personalization in teaching styles.

The first part of design development is more creative and imaginative and the second half focused on technical specifications and approaches. Mr. McKay noted that they have not yet formally solicited student input on designs. They did confer with the AMS students about possible placement of their California buckeye tree to confirm an appropriate location.

In December we awarded a contract to begin work for AHS but it was a short month so no meetings were held. Design meetings started in January.

### C. Finance Report

#### 1) Finance Report for period through December 31, 2019

Finance Director Valencia stated that as of December 31, the district collected 74% of its projected revenue, which is tracking with budget. The state has not adjusted ADM yet but based on our enrollment reports we may get a correction. We submitted the district's estimate in December and will review for a possible adjustment near the end of school year. Expenditures are tracking against budget and she projects that we will have about a 10% ending fund balance.

No bond report this month. She is still working with HMK to develop a consolidated report.

Chair Westrick asked why we have exceeded the 8% reserve required and Director Valencia stated that the recent fiscal audit identified more revenue we could book as carry-over from the last fiscal year. We also recognized some deferred revenue after the June 30 close of the fiscal year.

#### 2) Youth Activities and Academics Levy (YAAL)

The Board discussed placing a renewal measure for the YAAL before the voters at an upcoming election.

The ballot deadline for May 2021 would be February 29 and August 15 for November 2021. The item was referred for further discussion to the next work session.

## 9. **Unfinished Business**

### A. School Calendars

**Question: Should the Board approve the proposed school year calendars for 2020-2021, 2021-2022 and 2022-2023?**

Superintendent Raymond reported that she is recommending the January 29 in-

service day for 2021 to accommodate the high school's need for a grading period.

Director Skuratowicz moved and Director Prud'homme seconded the approval of the calendars for the next three years as proposed. The motion carried by unanimous vote of the members present.

The Board expressed its appreciation to HR Director Rooper for her work in shepherding this process.

B. Board Vacancy: Position #1

The Board held a first round of votes to fill Position #1.

Director Chang voted for Ms. Teodorescu

Director Prud'homme voted for Mr. Schnobrich

Chair Westrick voted for Mr. Monter-Rangel

Director Skuratowicz voted for Mr. Monter-Rangel

No candidate received a majority vote. A short discussion ensued.

Director Westrick commented that this is an awkward conversation because all of the candidates are very qualified community members.

Director Skuratowicz agreed that it was a difficult vote for these reasons.

Director Chang stated that the candidates exhibited stellar qualifications.

Director Prud'homme stated that they should consider skills and expertise that complement those already on the board.

Chair Westrick asked to state his reasons for voting for Mr. Monter-Rangel. He focused on the length of the candidate's community experience, having been active for 15 years. He is involved both professionally and as a volunteer in youth activities. This is an 18-month appointment and both Mr. Monter-Rangel and other interested candidates would be free to run for a spot next year.

Director Chang commented that breadth of connections is important.

Chair Westrick called for a second round of voting.

Director Skuratowicz voted for Mr. Monter-Rangel.

Chair Westrick voted for Mr. Monter-Rangel.

Director Prud'homme voted for Mr. Monter-Rangel.

Director Chang voted for Mr. Monter-Rangel.

Having received a unanimous vote, Chair Westrick stated that he would inform Mr. Monter-Rangel and hope to swear him in at the February 24 work session.

C. New Course Offering: Ashland High School

The Board received an additional proposed high school class for 2020-2021, Advanced Engineering 1.

10. **New Business**

A. SOESD (Southern Oregon Educational Service District) Local Service Plan for 2020-2021

**Question: Should the Board approve the SOESD Local Service Plan for school year 2020-2021.**

Superintendent Raymond reported that ASD uses to the ESD for special education services, technology and electronic services and substitute teacher services. ESD does a projection of cost based on our selection. A reconciliation at the end of the year usually results in reimbursement. Indirect/Administrative costs are built in to service charges. The regional meetings hosted for administrators are helpful for information sharing and seeing regional perspectives. ESD collaboration also leverages our voice in the state. The curriculum program offers some strong professional development opportunities at costs that are discounted or free. We have approached the ESD about the possibility of offering Title IX investigation services.

Director Chang moved and Director Skuratowicz seconded approval of the 2020-2021 Local Service Plan as presented. The motion carried by unanimous vote of the members present.

B. ASD-AEA Memoranda of Agreement

1. The Board reviewed an amendment to Article 26 of the AEA contract specifying procedures surrounding dues collection and information to be provided to AEA, according to recent changes in Oregon law. We are already complying with the requirement but need to amend the contract clause.

2. The Board reviewed a Memorandum of Agreement regarding a short-term waiver to preparation time requirement for a teacher. A teacher requested to teach an extra class in lieu of their planning period every other day, resulting in a 0.17 FTE increase. Supt. Raymond was asked about the MOA requirement to add 1.0 Math FTE next year, given that the current shortage is only for 0.17 FTE. She will look into this and provide additional information.

The Board will consider these Memoranda for a vote at its March 9 regular session.

11. **Announcements and Appointments**

Chair Westrick read the announcements of upcoming meetings.

12. **Adjourn**

There being no further business, Chair Westrick adjourned the meeting at 8:45 pm.

Submitted by:  
Jackie Schad, Board Secretary

Dated for Board Approval: March 9, 2020

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Board Chair, Jim Westrick

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Superintendent Kelly Raymond