

Ashland School District No. 5, Jackson County, Oregon - The Board of Directors met in regular session on July 14, 2003, at 7:30 p.m. in the Ashland Council Chambers. Present were:

Terry Littleton) Vice-Chair

Chuck Keil)
Heidi Parker) Board Members
Ellie Thivierge)

Juli Di Chiro, Superintendent
Loren Luman, Business Manager
Jeanne Peterson, Executive Secretary
Media Representatives

I. Call to Order

The meeting was called to order at 7:32 p.m. by Vice-Chair Littleton.

II. Pledge of Allegiance

III. Roll Check

A roll of the board was taken and all members were present with the exception of Director Amrhein.

IV. Welcome Visitors

Vice-Chair Littleton welcomed visitors.

V. Swear in New Board Members

Vice-Chair Littleton announced that she swore in Heidi Parker and Ellie Thivierge at 6:58 p.m. in the Ashland Council Chambers in order for the Board to have a quorum to hold an executive session earlier this evening. Vice-Chair Littleton officially swore in Heidi Parker and Ellie Thivierge as new board members. The oaths are attached hereto and become a part of these minutes.

VI. Organization of the Board for the 2003-04 School Year

1. Election of Chair and Vice-Chair

Terry Littleton nominated Amy Amrhein as Chair and Chuck Keil as Vice-Chair. Ellie Thivierge seconded and the nomination was passed unanimously. Terry Littleton turned the meeting over the Chuck Keil as the new Vice-Chair.

VII. Consent Agenda

1. Approve minutes of Executive Session, Budget Hearing, and Regular Session of June 9, 2003.

It was recommended that the minutes of Executive Session, Budget Hearing, and Regular Session of June 9, 2003, be approved as presented.

2. Personnel

a. Employment Recommendations

Emma Brockman was recommended as a full-time temporary Special Education Teacher at Ashland Middle School replacing Deeanne Anderson who is on leave of absence.

Jeffrey Mann was recommended as a .70 probationary Special Education Teacher at Bellview Elementary replacing Lisa Wareham-Sherman who resigned.

b. Resignation

Teresa Trimble, Title I Specialist at Helman Elementary, submitted a letter of resignation effective immediately. It was recommended that her resignation be accepted as presented.

3. Administrative Agreements

It was recommended that Memorandum of Understanding #2003-1 between the Ashland School District and Administrative Employees regarding compensation for the 2003-04 school year be approved as presented. This proposal results in an overall wage increase of 2.1%.

It was recommended that the Board approve the proposed Business Manager Agreement. This is a three-year agreement similar to that of the superintendent. The 2003-04 salary will be what he should have received for the 2002-03 school year, and subsequent annual salaries during the life of the agreement will be agreed upon between the Business Manager and the School Board.

4. Confidential Employee Agreement

The proposed Confidential Employee Agreement was recommended for Board approval as presented. This is a one-year agreement similar to that approved for the classified employees. Confidential employees will not receive a cost of living, eligible employees will receive step advancement, and the longevity rate will be increased from .0025 to .0042. This proposal results in an overall wage increase of 2.1%.

5. Supervisory Employee Agreement

The proposed Supervisory Employee Agreement was recommended for Board approval as presented. This is a one-year agreement similar to that approved for the classified employees. Supervisory employees will not receive a cost of living, eligible employees will receive step advancement, and the longevity rate will be increased from .0025 to .0037, and supervisory employees will have \$600 per year allotted for professional expenses. This proposal results in an overall wage increase of 2.1%.

6. Youth Transition Program Agreement

The proposed Youth Transition Program Agreement was recommended for Board approval as presented. This is a two-year agreement in the amount of \$101,415 and reflects a decrease of 43%. In the past, the district has been required to match Oregon Department of Education Funds by 25%. This proposed agreement requires the district to match funds by 50%. Therefore, to maintain our current level of expenditure, the services for the program have been decreased by 43%. Also, the Youth Transition Program students will be running the Ashland High School Student Store next year. Those resources will be used to increase services for the program.

7. Appoint Budget Officer

The Budget Officer position is currently being held by Loren Luman, and it was recommended that he remain in that capacity for the 2003-04 school year.

8. Appoint Clerk

In accordance with ORS 332.515, the Board shall designate the chief administrative officer of the district as district school clerk. It was recommended that the Board appoint Juli Di Chiro as the District Clerk for the 2003-04 school year.

9. Designate Custodian of Funds

In accordance with Oregon state law, the superintendent-clerk shall receive, hold in custody, and expend all funds as required by law and as directed by the Board. It was recommended that the Board designate both the superintendent and the business manager as custodians of funds so, in the event one or the other of them is indisposed, business can go on as usual.

10. Select Official Banks

The district proposed to use Janus Fund, Washington Mutual Bank, Key Bank, Bank of America, Klamath First Federal Savings and Loan Association, Rogue Federal Credit Union, Shearson Lehman Brothers, Smith Barney, Umpqua Bank, Wells Fargo, U S Bank, and the Local Government Investment Pool as the official banks for the 2003-04 school year.

11. Establish Time and Place of Official Meetings

It was recommended that official regular school board meetings be held at 7:30 p.m. in the Ashland Council Chambers on the second Monday of each month. It was further recommended that any non-regular board meeting be held in the District Board Room.

12. Name of Official Newspapers

It was recommended that the Ashland Daily Tidings and the Mail Tribune be designated as the official newspapers for the district.

13. Review of Student-Employee Representatives to School Board

Student/teacher/classified representatives are selected each year to sit with the Board at regular meetings as non-voting representatives. The next term for representatives will

begin in August. It was recommended that the Board continue to have a representative from the student, certified, and classified groups.

14. Designate Superintendent as District Representative to Submit all Federal Grant Applications and Receive Federal Grant Funds for the 2003-04 School Year

It was recommended that Juli Di Chiro be designated the District Representative to submit all federal grant applications and receive federal grant funds for the 2003-04 school year.

Director Littleton asked that the Administrative Agreement, Confidential Employee Agreement, Supervisory Employee Agreement, and Youth Transition Program Agreement be removed from the consent agenda.

Director Thivierge moved that the balance of the consent agenda be approved as presented. Director Parker seconded and the motion passed unanimously.

Juli Di Chiro explained that the Administrators, Confidential Employees and Supervisory employees did not receive cost of living increases in the proposed agreements. She reviewed the changes in each of those agreements. Director Littleton moved that the Board approve the Administrative Agreement, Confidential Employee Agreement, and Supervisory Employee Agreement as presented. Director Thivierge seconded and the motion passed unanimously.

Juli Di Chiro explained the changes in the Youth Transition Program Agreement. Director Littleton moved that the Board approve the Youth Transition Program Agreement as presented. Director Parker seconded and the motion passed unanimously.

VIII. Reports

1. Legislative Update

Chuck Keil and Juli Di Chiro provided information on legislative activities.

2. Report on Senior Projects

Willow Wind Participation Update

Debbie Pew reported on the increased participation in the Willow Wind program. The average daily membership for the 2002-03 school year was 152.

3. Private Alternative Programs

Juli Di Chiro reported that she and Debbie Pew met with parents of students from the previous Waldorf School and shared the Oregon Revised Statutes, Oregon Administrative Regulations, District Standards, Board Policy and District Administrative Regulations outlining the requirements for a establishing private alternative program. The parents decided not to pursue such a program at this time.

4. Board Report

Board members reported on the OSBA convention and the District 4th of July parade float thanking the community for passing the Youth Activity Levy.

5. Superintendent Report

Juli Di Chiro reported on a flag at Willow Wind Community Learning Center, an invitation for her to participate on a statewide school funding stability task force, and continued budget uncertainty.

IX. Hear public requests not a part of the agenda

There were no requests.

X. New Business

1. Lease Agreement for Portion of Briscoe School

Rod Walker and Adrien Graham of the Oregon Child Development Coalition (OCDC) reported on their proposal to lease a portion of Briscoe School next year for a Migrant Head Start program. They responded to questions regarding the program.

Loren Luman reviewed the proposed lease stating that OCDC will lease a portion of Briscoe School for \$110,000 per year. Director Thivierge moved that the Board approve the proposed Lease with the Oregon Child Development Coalition as presented. Director Parker seconded and the motion passed unanimously.

2. Approve English Language Learner Program Handbook

Juli Di Chiro reported on the proposed English Language Learner Program Handbook indicating that it is currently in draft format and will be completed by the end of the year.

Director Littleton moved that the Board approve the draft of the English Language Learner Program Handbook as presented. Director Thivierge seconded and the motion passed unanimously.

3. Curriculum Professional Development

Juli Di Chiro reviewed the proposed Math Curriculum, the District Math Textbook Adoption List, and the Independent Math Textbook Adoptions recommended for Board approval. Director Thivierge moved that the Board adopt the Math Curriculum, the District Math Textbook Adoptions, and the Independent Math Textbook Adoptions as presented. Director Parker seconded and the motion passed unanimously.

4. Board Policy Revisions – First Reading

Steve Woods of Oregon School Boards Association reviewed the following Board Policy revisions which were recommended for first reading:

JB	Equal Educational Opportunity
JBA/GBN	Sexual Harassment
JBAA	Section 504 – Students
JC	School Attendance Areas
JE	Attendance
JEA	Compulsory Attendance
JEBA	Early Entrance
JEC	Admissions
JECA	Admission of Resident Students
JECB	Admission of Nonresident Students
JECBA	Admission of Foreign Exchange Students
JECBD	Homeless Students
JECD	Instructional Arrangements/Assignment to Classes
JECE	Student Withdrawal from School
JED	Student Absences and Excuses
JEDA	Truancy
JEDB	Student Dismissal Precautions
JEE	Student Attendance Accounting
JEF	Released Time for Students
JEFA	Open/Closed Campus
JEFB	Release Time for Religious Instruction
JF/JFA	Student Rights and Responsibilities
JFB	Student Involvement in Decision Making
JFBA	Student Government
JFC	Student Conduct and Discipline
JFCA	Student Dress and Grooming
JFCB	Care of District Property by Students
JFCEA	Secret Societies – Gangs
JFCF/GBNA	Hazing/Harassment/Intimidation/Bullying/Menacing
JFCG	Tobacco Use by Students
JFCJ	Weapons in the Schools

Minor changes were made to the following policies, JBA/GBN, JEA, JEBA, JECD, JECB, JECBA, JECE, JED, JEDA, JEFE, JEFB, JFBA, JFC, and JFCF/GBNA. Director Littleton asked Juli Di Chiro to obtain a recommendation from high school administrators on JEA, Compulsory Attendance. She also requested input from local school districts on this proposed policy.

Vice-Chair Keil moved that the Board extend the meeting until 11:00 p.m. Director Littleton seconded and the motion passed unanimously.

It was recommended that Board Policy JFCEA be deleted.

Director Littleton moved that the Board approve the following policies for first reading for first reading as presented: JB, JBAA, JC, JE, JEC, JECBD, JECD, JEDB, JEE, JEF, JF/JFA, JFB, JFCA, JFCB, and JFCG as presented. She further moved that the following policies be approved for first reading as amended: JBA/GBN, JEA, JEBA, JECA, JECB, JECBA, JECE, JED, JEDA, JEFA, JEFB, JFBA, JFC, and JFCF/GBNA. She finally moved that Policy JFCEA be deleted. Director Thivierge seconded and the motion passed unanimously.

It was agreed that policies JFCJ, JFD, JFE and JFF, as well as the balance of Section J will be reviewed for first reading in September.

XI. Old Business

1. Board Policy Revisions – Second Reading

Board Policy Revisions IIBGA, Electronic Communication System was presented for second reading. Director Thivierge moved that Board Policy IIBGA be approved for second reading as presented. Director Littleton seconded and the motion passed unanimously. A copy of said policy is attached hereto and becomes a part of these minutes.

XII. Announcements and Appointments

The next regular session will be held on August 11, 2003, at 7:30 p.m. in the Ashland Council Chambers.

The Board will hold a Work Session on Monday, August 25, 2003, from Noon to 5:00 p.m. to meet with District Administrators and Review Board Goals. The location is yet to be determined.

XIII. Adjournment

There being no further business, the meeting adjourned at 11:00 p.m.

Jeanne Peterson, Executive Secretary

Chair

Clerk