

Minutes of Regular School Board Meeting

The Board of Trustees Ashland School District

A Regular School Board Meeting of the Board of Trustees of Ashland School District was held Monday, June 13, 2011, beginning at 7:00 PM in the Ashland Council Chambers, 1175 East Main Street, Ashland OR 97520.

I. Call to Order

The meeting was called to order at 7:00 p.m. by Board Chair, Carol Davis.

II. Pledge of Allegiance

III. Roll Check

All Board members were present.

IV. Welcome Visitors and Acknowledgments

A. Vision and Mission Statement

Director Parker read the Vision and Mission Statement.

V. Consent Agenda

It was recommended that the Board approve the consent agenda as presented. Director Alexander suggested amending the May 9th Regular Session minutes. Under agenda item VI. Hear Public Requests, paragraph one, she requested we add the wording **State of Oregon** in the title recognizing the 2010 – 2011 Speech and Debate Champions. Director Parker requested a correction to the May 9th Regular Session minutes. Under agenda item X. Board Reports the name of the director should be **Alexander** not Anderson.

Director Massie moved that the Board approve the consent agenda as amended. Director Alexander seconded the motion. The motion passed (5-0).

A. Approval of Minutes

Approval of minutes of the Budget Committee Meeting 5/4/2011, Executive Session 5/7/2011, Executive Session 5/9/2011, Regular Session

5/9/2011, Budget Committee Meeting 5/11/2011, Executive Session 5/14/2011, Work Session 5/16/2011, Special Session 5/16/2011, Budget Committee Meeting 5/18/2011, Work Session 5/23/2011, Budget Committee Meeting 5/25/2011, Executive Session 5/25/2011 and Executive Session 6/6/2011.

B. Personnel

Human Resources Director, Eileen Hushbeck reported on recent hiring activity.

- Fourteen positions have been filled – six temporary and eight permanent
- Three in-district staff moves/transfers
- Seven new individuals
- Two Classified Educational Assistants promoted to Certified Teaching positions
- District is attracting applicants from as far away as Texas and Costa Rica

VI. Hearing by the governing body on the Budget Document as approved by the Budget Committee in accordance with ORS 294.430

Board Chair, Carol Davis opened the Budget Document Hearing at 7:02 p.m. There was no public comment or discussion. Chair Davis closed the session at 7:04 p.m.

VII. Hear Public Requests (not part of the agenda)

Jeff Reisner

- Support of the Ashland Middle School Sports Program
- Booster Club funding and fundraising plans for the Ashland Middle School Sports Program

VIII. Reports

A. Staff Representative Reports

Certified representative, Toni Knox, reported the following:

- Staff are closing out the year
- Welcomes recommendations from the Board regarding the presentation/format of staff reports in the future

B. Insurance (Surety Bond) Renewal Process for the Superintendent and Business Manager

Jill Turner reviewed the new process for Surety Bond renewal coverage of the Superintendent and Business Manager positions. The current insurance policy with PACE includes the surety bond and alleviates the need to bring a separate coverage request with Old Republic Surety to the Board as has been past practice.

C. 2010-2011 Recognition of Ashland School District Retirees

Superintendent Di Chiro recognized fifteen retiring Ashland School District employees and thanked them for their combined total of 337 years of service. Retirees were also honored at the Annual Retirement Celebration held June 1st, 2011, at Standing Stone Restaurant.

D. Superintendent Report

I. Enrollment Report / Free and Reduced Counts

Superintendent Di Chiro reported on the enrollment and free and reduced counts:

- A new/modified enrollment report will be created
- Since October enrollment is down 56 students
- High School students represent 43 of the 56 student enrollment decrease
- ADM will be impacted
- Explained free and reduced percentages per school
- Helman Elementary qualifying as a Title I School depending on free and reduced status

II. 21st Century Technology Grant Application

Superintendent Di Chiro shared with the Board the district did not receive the funding award for the 21st Century Technology Grant Application, however she assured the members she will continue to pursue technology advancement for our district as identified in the application.

III. CLASS Project Grant

The Ashland School District has been recommended for funding through the CLASS Project Grant allowing for:

- \$30,000 in funding
- A coach to assist with the process
- Opportunities to work with colleagues from other districts

IV. School Board Service Recognition

Superintendent Di Chiro recognized Director Heidi Parker for eight years of service to the Board, Students and Community. Board Chair, Carol Davis, presented Director Parker with a framed certificate of Appreciation for Service.

IX. Unfinished Business

There was no unfinished business to consider at this time.

X. New Business

A. Approve Student International Travel Request to France

The Board reviewed the proposal submitted by Holly Johnson, Ashland High School French Teacher, requesting approval for international travel to France for Ashland High School French Students. Ms. Johnson provided an overview of the plans and process in preparing for the trip. She expressed to the Board that she found the District Policy and Guidelines for requesting approval were very helpful in her preparations.

Director Massie moved that the Board approve the proposal for 2012 International Travel to France for Ashland High School French students as presented. Director Skuratowicz seconded the motion. The motion passed (5-0).

B. Approve School Board Election Results

The Board reviewed the Official Election results of May 17, 2011 to consider for approval.

Director Alexander moved that the Board approve the Official Election results for Position 2, Ashland School District, John Williams and Position 5, Ashland School District, Keith Massie. Director Skuratowicz seconded the motion. The motion passed (5-0).

C. Approve Resolution # 2011-03 Regarding the 2010 -2011 Transfer of Appropriations.

Business Manager, Jill Turner, provided an overview for Board members explaining the purpose of requesting a transfer of appropriations that would allow funding to be distributed to areas of need in the district.

Director Massie moved that the Board approve Resolution #2011-03 Transfer of Appropriations for 2010-2011. Director Parker seconded the motion. The motion passed (5-0).

D. Approve Resolution #2011-04 to adopt the 2011-2012 Budget Document

It was recommended that the Board approve Resolution #2011-04 to adopt the 2011-2012 Budget Document. Business Manager Jill Turner reviewed the Budget Document with the Board.

Director Skuratowicz moved that the Board approve Resolution #2011-04 and adopt the budget for 2011-2012 in the total sum of \$45,191,265. And be it further resolved that the Board of Directors of the Ashland School District imposes the taxes provided for in the adopted budget at the rate of \$4.1601 per \$1,000 of assessed value, and for the local option tax in the amount of \$1.29 per \$1,000 of assessed value, and in the amount of \$5,240,000 for bonds; and that these taxes are hereby imposed and categorized for the tax year 2011-12 upon the assessed value of all taxable property within the district. Director Parker seconded the motion. The motion passed (5-0).

E. Resolution #2011-05 Concerning Regulatory Relief for America's Schools

Superintendent Di Chiro reviewed the resolution supported by the American Association of School Administrators and the National School Boards Association calling for ESEA (Elementary and Secondary Education Act, currently known as No Child Left Behind), regulatory relief. It was requested by the Board if Resolution #2011-05 is approved that it be forwarded to our legislators along with a possible press release.

Director Alexander moved that the Board approve Resolution # 2011-05 Concerning Regulatory Relief for America's Schools as presented. Director Skuratowicz seconded the motion. The motion passed (5-0).

F. Resolution #2011-06 Establishing Authority to Assign Ending Fund Balance

Business Manager, Jill Turner, reviewed GASB 54, a ruling by the Government Accounting and Standards Board effective for the fiscal year ending June 30, 2011 that requires the ending balance for all funds to be designated into specific categories.

Director Massie moved that the Board approve Resolution #2011-06 Establishing Authority to Assign Ending Fund Balance. Director Alexander seconded the motion. The motion passed (5-0).

G. Memorandum of Understanding # 2011-01 Between Oregon School Employees Association and Ashland School District No. 5

Superintendent Di Chiro provided an overview of the Memorandum of Understanding including the following:

- Article 7 - Vacancies, Probationary Period and Transfers
- Article 14 - Compensation
- Article 15 - Benefits, Transportation Work Rules and Classified Work Year

She expressed her appreciation for all groups in their support throughout the bargaining process.

Director Parker moved that the Board approve the Memorandum of Understanding #2011-01 as presented. Director Alexander seconded the motion. The motion passed (5-0).

H. Memorandum of Understanding #2011-1 Between the Southern Oregon Bargaining Council and Ashland School District No. 5

Superintendent Di Chiro provided an overview of the Memorandum of Understanding including the following:

- Salary Schedule and Salary
- Negotiations to resume in the spring of 2012
- Remainder of contract will continue until June 30, 2013

Director Massie noted that in the third sentence of the memorandum the date is listed as 2011 for spring negotiations and should be 2012.

Director Massie moved that the Board approve the Memorandum of Understanding #2011-1 Between the Southern Oregon Bargaining Council and Ashland School District No. 5 as amended. Director Skuratowicz seconded the motion. The motion passed (5-0).

I. Amendment to the Agreement Between Confidential Staff and Ashland School District No. 5

Superintendent Di Chiro provided an overview of the Amendment Agreement for Confidential staff including the following:

- Section 1 - Salary
- Section 2- Overtime

Director Massie moved that the Board approve the Amendment to the Agreement Between Confidential Staff and Ashland School District No. 5 as presented. Director Parker seconded the motion. The motion passed (5-0).

J. Amendment to the Agreement Between Supervisory Staff and Ashland School District No. 5

Superintendent Di Chiro provided an overview of the Amendment Agreement for Supervisory staff including the following:

- Section 1 - Salaries
- Section 2 - Benefits

Director Skuratowicz moved that the Board approve the Amendment to the Agreement Between Supervisory Staff and Ashland School District No. 5 as

presented. Director Alexander seconded the motion. The motion passed (5-0).

K. Amendment to the Agreement Between Administrative Staff and Ashland School District No. 5

Superintendent Di Chiro provided an overview of the Amendment to the Agreement for Administrative staff including the following:

- Salary

Director Massie moved that the Board approve the Amendment to the Agreement Between Administrative Staff and Ashland School District No. 5 as presented. Director Alexander seconded the motion. The motion passed (5-0).

L. Business Manager Contract Extension and Amendment

The Board reviewed the Ashland Public Schools Business Manager's Salary and Benefit Contract for July 2008 through June 30, 2011. Superintendent Di Chiro recommended the extension and five additional vacation days which would be more consistent to that of Administrators vacation time.

Director Skuratowicz moved that the Board approve to extend and amend the Business Manager's Salary and Benefit Contract as presented. Director Massie seconded the motion. The motion passed (5-0).

M. Superintendent's Evaluation

Board Chair, Carol Davis, read the 2010 - 2011 Superintendent Evaluation Summary. The Evaluation included six professional standards, scores and goals as listed below:

Professional Standards and Scores

- Budget, District Finance and Facilities – 4.0
- Human Resources and Labor Management – 4.0
- Policy and Governance – 3.7
- Instruction Leadership – 3.6
- Communications and Community Relations – 3.5
- Shared Educational Vision – 3.5

Goals

- Promoting 21st Century skills to ensure all students have the knowledge, skills and abilities to successfully navigate a dynamic and changing world.
- Support innovative, effective, quality instruction in every classroom in the district.

- Use of long range planning strategies to ensure highly effective instructional programs, facilities and technologies.

Director Massie moved that the Board approve the 2010 - 2011 Superintendent Evaluation as presented. Director Parker seconded the motion. The motion passed (5-0).

N. Superintendent's 2010-2013 Employment Contract Amendment

The Board reviewed the Superintendent's Employment Contract for July 1, 2010 through June 30, 2013. The amendment addressed salary including the reduction of two working days and the addition of five vacation days. Superintendent Di Chiro requested her salary continue the same for the remainder of her contract. Director Massie requested the contract be amended to clarify the reduction of two working days for each school year.

Director Massie moved that the Board approve the Superintendent's 2010-2013 Employment Contract Amendment as amended. Director Alexander seconded the motion. The motion passed (5-0).

XI. Board Report

Director Massie yielded his time.

Director Parker

- Director Parker recognized the Ashland Student Assistance Program that provides free counseling services to students and families. This year 75 students made 279 visits for assistance. Director Parker expressed her appreciation to the local mental health counselors that volunteer their time.
- Attended the Food Services Work Study Session and found it to be beneficial in providing a better understanding of how the program functions and expressed gratitude for Food Services Supervisor Gema Soto
- Had the opportunity to attend the recent Ashland School District Staff Retirement Celebration
- Attended the Ashland High School Graduation Ceremony
- Participated in the Legislative Hotline
- Expressed her gratitude for the Board members she has served with and her appreciation for Superintendent Di Chiro

Director Skuratowicz

- Provided a tribute to Director Parker's service and character as a Board member

Director Alexander

- Recognized Director Parker
- Attended the Food Service Work Study Session and shared her appreciation and support for Gema Soto, Food Services Supervisor
- Attended the Budget Committee Meetings

- Plans to attend the Board Workshop regarding the Ashland Middle School Sports Program

Chair Davis

- Expressed pleasure for her favorite event which is Senior Project Day at Ashland High School
- Attended and enjoyed the Graduation Ceremony
- Expressed her gratitude to the retirees and wished them well
- Expressed her appreciation for Director Parker

XII. Announcements and Appointments

Chair Davis read the following announcements:

- A work session will be held on Monday, June 20, 2011 at 7:00 p.m. at Ashland Middle School to discuss the Ashland Middle School Sports and Use of Facilities Fees.
- The next regular session will be held on Monday, July 11, 2011 at 7:00 p.m. in the Ashland Council Chambers.

XIII. Adjourn

There being no further business, the meeting was adjourned at 8:48 p.m.

Respectfully Submitted,

Katherine Sisk, Executive Assistant

Approval Date: _____

Chair Carol Davis

Superintendent Juli Di Chiro