

TITLE: Classroom Teacher

3.02

QUALIFICATIONS:

1. Successful experience in teaching (preferred).
2. A bachelor's degree or higher.
3. An Oregon teaching certificate (TSPC approved).
4. A belief perspective that includes the notion that all students can learn at high levels.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Principal

JOB GOAL: To lead students toward fulfillment of their potential for intellectual, emotional, and psychological growth and maturation.

PERFORMANCE RESPONSIBILITIES:

1. Meets and instructs assigned classes in the locations and at the times designated.
2. Maintains the dignity of students, parents, co-workers, and self in all human interactions.
3. Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the district.
4. Prepares for classes assigned and shows written evidence of preparation upon request of immediate supervisor.
5. Establishes procedures for gathering data and diagnosing the needs and concerns of the individual student and the group.
6. Utilizes diagnostic data to meet individual and group needs.
7. Establishes evaluative procedures for assessing, interpreting and utilizing data on student performance.
8. Encourages students to set and maintain standards of classroom behavior.
9. Employs a variety of instructional techniques and instructional media consistent with the physical limitations of the location provided and the needs and capabilities of the individuals or student groups involved.
10. Strives to implement by instruction and action the district's philosophy of education and instructional goals and objectives.

Classroom Teacher
Page Two

11. Takes all necessary and reasonable precautions to protect students, equipment, materials and facilities.
12. To ensure safety, middle school and high school physical education teachers will supervise in the locker rooms respective of gender (i.e. a male teacher in the male locker room, female teacher in the female locker room).
13. Maintains accurate, complete and correct records as required by law, district policy and administrative regulation.
14. Assists in upholding and enforcing school rules, administrative regulations and Board policy.
15. Makes provision for being available to students and parents for education related purposes outside the instructional day when required or requested to do so under reasonable terms.
16. Attends and participates in faculty meetings.
17. Cooperates with other members of the district and building staff in planning and implementing program development activities.
18. Assists in the selection of books, equipment and other instructional materials.
19. Works to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
20. Establishes and maintains cooperative relations with co-workers and community.
21. Provides for personal professional growth through an ongoing program of reading, workshops, seminars, conferences and/or advanced course work at institutions of higher learning.
22. Cooperates in implementing the district and school counseling programs.
23. Performs such other related duties and assumes such other related responsibilities as may be required from time to time.

EVALUATION: Performance of this job will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

Revised 10/90